

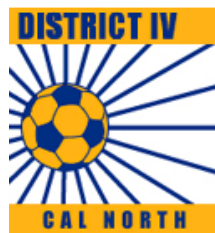


# California Youth Soccer Association North District IV - Procedures, Rules and Regulations



California Youth Soccer Association – North

District IV



## Procedures, Rules and Regulation

Adoption Pending



# California Youth Soccer Association North District IV - Procedures, Rules and Regulations

## Document Revisions

Revision Number	Date	Person	Reason for change
1.0	3/27/2008	D4 Presidents	Adopted revisions to the CYSA North District IV Rules and Regulations.
1.1	9/11/2008	R. Wildensten	Adoption date should be March 27, 2008
1.1.1	8/15/2009	R. Wildensten	Corrected one minor spelling error



# California Youth Soccer Association North

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# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

### Article I - Authorities and Responsibilities

- A The rules of play for all competitions sanctioned by CYSA North, District IV (hereafter referred to as the District) shall be the "Laws of the Game" as published by FIFA with modifications made by CYSA, and by this League as amended each year. For purposes of clarity in these rules and regulations, the leagues to which the participating teams are registered shall be referred to as "Clubs".
- B The rules contained herein shall govern members of this District in all cases to which they are applicable, and in which they are consistent with the Constitution of CYSA-North.
- C Each club shall be responsible for the conduct of its players, managers, coaches, team assistants, parents and spectators. It is the responsibility of each club to insure that the actions of its teams on and off the field do not bring disrespect upon this District.
- D Coaches are responsible for the actions of all spectators' on their touch line. Spectators will not make profane or derogatory remarks or gestures, dissent from the referee's decision, or incite disruptive behavior.
- E Coaches are responsible for the actions for all of the rostered players on their touch line. Players will not make profane or derogatory remarks or gestures, dissent from the referee's decision, or incite disruptive behavior.
- F Team officials, or rostered players who fail to comply with C, D and E, above may be subject to a send-off whether actively participating in the match or observing from an off-field position. Nothing in this paragraph is intended to modify the provisions of FIFA Law XII with respect to cautionable offenses and those for which may result in a send-off.
- G Coaches and other team officials of teams are responsible for:
  - G.1 Maintaining order on the team bench and among accompanying spectators during matches. Should a substitute player, member of the coaching staff, or a spectator unlawfully enter the field of play, the referee may stop all play. Should an incident escalate beyond the coaches' control and result in match abandonment, the entire team or teams, including all registered players and all members of the coaching staff will be subject to discipline by the Disciplinary Committee. Discipline may include suspension of all registered players and all members of the coaching staff for the remainder of the of the CYSA-N season. A more severe penalty may be assessed against specific individuals if their actions so warrant.
  - G.2 Regardless of their reason for attending any CYSA-North or CYSA-North District IV sanctioned match, failure to abide by the CYSA-North District IV Codes of Conduct may result in disciplinary action by CYSA-North District IV, and or league or club of registration.
- H Within these existing Rules and Regulations (hereafter "Regulations"), the term "appropriate Administrator" shall mean the Administrator for Division 1 ("AF-I") for Division I teams U9 through U11, the Administrator for Boys ("AFB-III) for Boys Division 3, the Administrator for Girls ("AFG-III) for girls Division 3 teams, and the Division 4 Administrator (AF-IV) for all Division 4 teams.



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- I The Governing Board shall include 1 representative from each club participating for that season.
  - I.1 There will be 1 vote allowed per club
  - I.2 Each representative shall insure that all coaches understand the CYSA North District IV Rules and Regulations, including discipline and procedures for protests and appeals. They shall be responsible for keeping their club registrar and board informed of League business.
  - I.3 Administrators may not serve as club representatives.
- J The District Governing Board shall include a treasurer with credentials acceptable to District IV and CYSA-N.
- K The District Governing Board shall organize an annual meeting for all coaches of teams in the League. It will be held in August (refer to Appendix II) for distribution of fall schedules, Rules of Play, maps, sportsmanship guidelines, and other pertinent information.



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

### Article II - Match Secretaries

#### A **APPOINTMENTS:**

- A.1 Each club is required to submit applications of 2 willing and qualified match secretary candidates at the time that applications for fall play are submitted. Match Secretaries shall be appointed by the Chief Administrator.
- A.2 Match Secretary appointments shall be assigned equally throughout the clubs affiliated with DISTRICT IV.
- A.3 No Match Secretary can be a coach, assistant coach or parent associated with the age group and/or division for which he or she is responsible.

#### B **RESPONSIBILITIES:**

- B.1 Match Secretaries shall have the following responsibilities:
  - B.1.a Receive application information and schedules of 1, 2 or 3 groups of teams, which they become responsible for, from the appropriate Administrator after ratification by the District Governing Board.
  - B.1.b Answer questions regarding the District Procedures, Rules & Regulations.
  - B.1.c Receive the match cards, record the results and keep track of current standings for the divisions.
  - B.1.d Insure that online standings are accurate and complete on a weekly basis
  - B.1.e Communicate information from the District to coaches as instructed by the appropriate Administrator.
  - B.1.f Receive information and documents from coaches directed to the District unless specified otherwise.
  - B.1.g Refer disputes between coaches of the division to the appropriate Administrator.
  - B.1.h Call coaches for verbal reports if match cards are missing.
  - B.1.i Assist Disciplinary Chairperson by providing any necessary information.
  - B.1.j Notify the appropriate administrator of any failure by coaches to comply with Article VI.
  - B.1.k Track cautions and report to Discipline Chair, Club Representative, and Coach if a player has accumulated 3 yellow cards during the District season per Article XVI.I.3.



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

### Article III - Teams

- A Teams must be authorized to play in the District by their club for each season. The club must be an affiliated league or member of an affiliated league in good standing in District in order to apply for participation in any CYSA North, or District sanctioned activity. Authorized teams may apply for participation in the District by completing application forms and submitting them through their Club Representative as required by the District Governing Board and by paying all fees imposed by the District Governing Board. All fees paid to the League by teams must be paid by a check drawn on an account owned by the team's home league or club. The District may accept new teams (official and/or paper) into the League for play during the second season if such team(s) are authorized by their respective club. Recommendations by the Administrators are subject to approval of the District Governing Board. Notwithstanding any other provisions of this section, the District may accept teams whose clubs are affiliated, in good standing with any CYSA-N District upon satisfaction of each of the following conditions described in CYSA North PIM 89-1:
- A.1 Approval of the District Commissioner of the team's home District;
  - A.2 Approval of the District Commissioner of DISTRICT IV;
  - A.3 Approval of the Chief Administrator; and
  - A.4 Approval of the League Governing Board.
- B Teams will play both "home" and "away" matches in proportions appropriately balanced according to the number of teams in the division. Teams from outside the District are required to play all of their matches within CYSA North DISTRICT IV (unless the CYSA North DISTRICT IV team agrees to an out of district field or neutral site) and to pay an application fee 20% higher than the fee required for DISTRICT IV teams.
- C Teams must individually apply to be entered into the District by the date shown in Appendix II for the season starting the following September and at least 5 weeks prior to the start of play for all other seasons. Appropriate fees must be submitted with the application per Article XX. The Administrator for the age group and division within which a late applying team seeks to play, shall have discretion to accept a late application, with the concurrence of the other Administrators, if the acceptance of the late application will improve the balance of teams in the division. Teams may also be accepted late to replace teams that have dropped.
- D Each team applying for admission to the District must submit a roster of at least 11 players (8 players for U-9/10) as a portion of its application. Each team accepted for admission to the District must submit to their age group Administrator, a copy of its official team roster signed by the District Registrar prior to the date shown in Appendix II.



# California Youth Soccer Association North

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- E All teams shall bring to each District match current signed, laminated, player and coaches passes and original, signed, medical release forms for each player and the official team roster for the team as approved by its District Registrar, together with all documents effecting changes to the official team roster. Player and coach passes and the match card shall be provided to the referee prior to each District match. Player and coach passes and the official team roster shall be shown to the referee and any member of the District Governing Board for inspection upon the request. Failure to comply with the provisions of this paragraph, respecting presentation of official team roster and player/coach passes for inspection shall subject the coach and the team to disciplinary action as allowed by these Regulations.
- F As used in these Regulations, Division I teams shall mean competitive teams formed by a selection process for U9, U10, and U11 age groups, determined by the age of the oldest player per CYSA North PIM 00-3.
- G Division III teams are upper level advanced or development level teams formed by tryouts. Division III teams may be formed for U10, U12, U14, U16 and U19 age groups with U10 including U9, U12 including U11, U14 including U13, U16 including U15 and U19 including U17 and U18. Age groups for Division III teams shall be determined as a function of the age of the oldest player on the team. Age pure Division III flights are possible. It is intended that Division III teams will provide a level of play between house league and select competitive teams.
- H Division IV teams are composed of house or lower house developmental players who are not associated with Division I or III teams. These teams are not formed via the tryout system, but usually by geographical distribution. Traditional multiple age groups are as per paragraph G.
- I Player Transfers
  - I.1 Intra-district player transfers that requires District intervention must be accompanied with a check for **\$15.00** made payable to CYSA North, District IV.
  - I.2 Inter-district player transfers, into or out of CYSA North, District IV must be accompanied with a check for **\$25.00** made payable to CYSA North, District IV. The other CYSA North district may also access an Inter-district player transfer fee.
- J Team Rosters
  - J.1 Division 1 team rosters are due to the CYSA North District Registrar by June 1<sup>st</sup>
  - J.2 Division 3 team rosters are due to the CYSA North District Registrar by June 15<sup>th</sup>
  - J.3 Division 4R team rosters are due to the CYSA North District Registrar by August 1<sup>st</sup>,
  - J.4 Division 4 team rosters are due to the CYSA North District Registrar by August 15<sup>th</sup>,



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

### K Team Roster Late Fees

- K.1 Any team roster received late will be assessed a **\$150.00** late fee.
- K.2 Any team roster received more than 2 weeks late will be assessed an additional **\$150.00** late fee.
- K.3 Any team roster received 3 or more weeks late will be assessed an additional **\$50.00** late fee for each additional week late.
- K.4 Unless otherwise stated all late fees are due within 30 days of their assessment, and are payable by a check made payable to CYSA North, District IV
- K.5 Total late fees will not exceed **\$400.00**.
- K.6 If there are outstanding roster late in excess of 30 days old, no additional paperwork from the league in question will be accepted for processing.



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

### **Article IV - Prohibition of Alcoholic Beverages, Tobacco, Illegal Drugs**

- A The use or consumption of any alcoholic beverages or illegal drugs before, during or after the playing of a match by any player, coach, other team official or spectator is expressly prohibited.
- B Any spectator, player, coach or other team official who violates this prohibition shall be subject to disciplinary action by the League.
- C Spectators shall not possess or consume alcoholic beverages or illegal drugs during the match. If a spectator continues to violate this rule, the referee must not let the match continue.
- D The use of tobacco will not be allowed within 25 yards of any CYSA North, CYSA North District IV affiliated activity involving youth players.
- E Any player, coach or other team official who violates this prohibition shall be subject to disciplinary action by the District.



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## District IV - Procedures, Rules and Regulations

### Article V - District Play

- A The District may schedule 2 seasons for all age groups. The first season will be for Division I, Division III, and Division IV teams. At the discretion of the Board, an informal second season may be structured to provide competitive divisions. The first season will begin the first Saturday after Labor Day and end the second weekend in November. The second season may begin as early as the second weekend after Thanksgiving (for U9 through U14). It is the Board's intention to provide 10-12 scheduled matches per season. Teams may, but are not required, to play both the first and second seasons.

There will be no formal spring season. The District will sanction and facilitate coaches scheduling scrimmages for properly registered players.

Division III teams desiring to play a second season may play as a Division I team. The final determination shall be made by the appropriate Administrator and Match Secretary. Note: Division III teams should not play as a Division I team prior to Association Cup.

Any team that forfeits a match will be assessed an \$85.00 fine. Payments of these fines will be the responsibility of the club of registration. Forfeits will be recorded as a 0-2 loss to the forfeiting team. The schedule becomes binding when published.

- B Information gathered on District applications will be used to determine appropriate placement of teams and will include the previous season's District standings, tournament results, the number of returning players on a team, the highest level of play for all players. When there are sufficiently diverse entries, the District may place teams of a given age group into divisions and flights in order to provide balanced and competitive play.
- C The District will schedule matches and dates for the Fall season, with home and visiting teams specified, by the dates shown in Appendix II. For the second season, matches shall be scheduled 3 weeks prior to the start of District play. Schedules must be home and away (where applicable), except that home matches for out-of-district teams may be played within DISTRICT IV boundaries per Article III, Section B. Any other exception to the "home" and "away" rule must be approved by the District e Governing Board.
- D Each Club shall provide their teams' home match field location and start time to each team's age group Administrator by the dated indicated in Appendix II. Each week, both coaches are mutually responsible to confirm the details of the scheduled match by the Monday preceding the match.



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

E Match lengths:

Age Group	Match Length	Minimum Schedule Periods
U 9 & U-10	2-25 min. halves	1-1/4 hours
U11 & U-12	2-30 min. halves	1-1/4 hours
U13 & U-14	2-35 min. halves	1-1/2 hours
U15 & U-16	2-40 min. halves	1-3/4 hours
U17 & U-19	2-45 min. halves	2 hours

The rest period between halves shall be five minutes.

- F Division age groups that consist of teams in multiple age groups will play match lengths consistent with the oldest age group. For example, a division with both U12 and U13 teams will play 35-minute halves.
- G District matches that are tied at the end of regulation time shall stand as ties and no extra-time periods are to be played.
- H Except as provided by these Regulations, any team delaying the start of a match by more than 15 minutes from the scheduled match starting time without a valid reason or prior authority from the appropriate Administrator or Chief Administrator, shall be assessed a forfeit.
- I Pursuant to USYSA and CYSA recommendations for Modified Laws of the Game for young players, the following modifications shall be followed for Division I & Division III U10 League matches:

**Law 1 - The Field of Play:**

50 x 70 yards, minimum, 55 x 85 yards maximum

Goal size: 6'x18' or 7'x21'

Goal area: 6 yards from each goal post and 6 yards into the field of play

Penalty area: 14 yards from each goal post and 14 yards into the field of play

Center circle: 8 yd radius

A penalty arc with a radius 8 yards.

**Law 2 - The Ball:**

Size 4

**Law 3 - The Number of Players:**

8 on the field of play, including goalkeeper. 14 max on the roster.

Substitutions: **Unlimited**. See Article XI for exceptions

**Law 7 - The Duration of the Match:**

2 equal halves of 25 minutes

**Law 8 - The Start and Restart of Play:**

Opponents must be at least 8 yards from the ball prior to the kick-off

Opponents must be at least 8 yards from the ball prior to any free kick.



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

Law 11 - **Offside:**

Opponent must be at least 8 yards from the ball prior to the Indirect Kick

Law 12 - **Fouls and Misconduct:**

opponents 8 yards from the ball prior to the kick

Law 13 - **Free Kicks:**

Free kick can be direct.

Law 14 - **The Penalty Kick:**

Penalty kicks are allowed.

Law 17 - **The Corner Kick:**

Opponent must be at least 8 yards from the ball prior to the kick



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

### Article VI - Rescheduled Matches

- A The only valid reasons for rescheduled matches are:
  - A.1 Inclement weather.
  - A.2 Field unplayable, as determined by local authorities.
  - A.3 Field unexpectedly unavailable.
  - A.4 Team is entered in a sanctioned tournament or U-10 jamboree
  - A.5 Team has a scheduled State Cup or Association match – winter or spring seasons only.
  - A.6 PSAT, SAT, ACT or similar academic achievement tests.
  - A.7 For any other reason, approval by the Division Administrator **MUST** be obtained at least seven days prior to the scheduled match.
- B Any request to reschedule a match must be authorized by the appropriate Division Administrator, seven days prior to the match. Any agreement between the two coaches to reschedule the match without prior authorization or without a valid reason, as listed in ARTICLE VI, Section A, and without approval by the Division Administrator, will result in each team being assessed a forfeit. No match is considered officially rescheduled until approved by the Division Administrator. Any exceptions to Article VI A and B are subject to the approval of the Competitive League Chief Administrator.
- C In the case of a conflict because of tournament play, State Cup play, Association Cup Play, the team with the conflict must notify its opponent and the appropriate Division Administrator immediately and as soon as possible upon learning of the conflict. Violation of this Section may result in sanctions or penalties as specified in ARTICLE XIII.
- D The home teams shall inform opposing teams and the appropriate age group Administrator of unplayable field conditions at the earliest possible time. Failure to comply with this requirement may subject the home team to sanctions or penalties as specified in ARTICLE XIII.
- E The appropriate age group Administrator will arrange all matches requiring re-scheduling and inform representatives of both teams and the referee assignor a minimum of 10 days prior to the re-scheduled match. The new schedule will become official and will be treated as any other officially scheduled match. Playing 2 matches in 1 day with a minimum of 4 hours between games will not be a valid excuse for not agreeing to reschedule a match.
- F Prior to the start of a match, officials of the club of the home team are responsible for determining whether the field is playable or not. After the start of the match, the referee shall have sole authority as to whether the field conditions are dangerous or not, and if the match should continue.
- G If any match must be rescheduled, it the responsibility of the home team's representative to notify the appropriate age group Administrator, the opposing team, and the local referee assignors as soon as possible. Failure to do so may subject the home offending team to sanctions by the District, including forfeiture of the match.



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- H Matches that are terminated during the first half will be re-played as complete matches. Matches terminated during the second half will be considered full matches and the score at the time of the termination will be recorded as the final result. Should there be evidence of impropriety or misuse of this regulation, as determined by the District Governing Board, the match will be subject to review and full re-play may be required.



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

### Article VII - Fields and Equipment

- A Home teams are responsible for supplying an adequate field for play. The field shall be in good condition and appropriate size for the age group playing. Clubs are strongly urged to provide appropriate restroom facilities within a reasonable distance from the field. The field shall also have proper markings, goal nets and corner flags. Violation of this Section may result in sanctions or penalties as specified in ARTICLE XIII. A form for complaints regarding fields is provided in Appendix I.

As referenced in this Section, "appropriate size" shall mean USSF recommendations:

	Minimum Length	Minimum Width
U9-U10	70 yards (Goal Size 6'x18' or 7'x21')	50 yards
U11-U12	100 yards (Goal Size 8'x24')	50 yards
U13-U19	100 yards (Goal Size 8'x24')	60 yards

- B Unless local jurisdictions determine otherwise, the home team shall select its side of the field and the visiting team shall take the other side. All coaches, substitute players, other team officials and spectators for a team shall be on their side of the field only (when physically possible).
- C Both teams shall have a ball available for play in accordance with FIFA regulations. The referee shall select the ball from the home team as the match ball unless it is not up to standards. For U9, U10, U11 and U12 age groups, the ball shall be size #4. For U13, U14, U15, U16, U17 and U19 age groups, the ball shall be size #5. District divisions that consist of teams in multiple age groups will use the ball size consistent with the oldest age group in the division. For example, a division with both U12 and U13 teams will play with a size #5.
- D No player shall participate in the match wearing hard soled street shoes or without shoes. Tennis shoes, rubber soled shoes; molded cleated shoes and screw on cleated shoes are permissible where safe and appropriate to field conditions.
- E Shin guards shall be appropriate for the size of the player and worn as designed: in the full and upright position at all times during play. Shin guards shall be completely covered by the socks.
- F U10 will include a penalty arc with radius 8 yards and center circle with radius 8 yards.



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- G All teams shall be required to have 2 sets of jerseys, each being of contrasting color, for each player on the team. Courtesy should be afforded to the home team to allow the wearing of jerseys of the club's home color with visiting teams wearing white (or light) colors. Where the colors of the uniforms are similar, the home team must change colors of their uniforms so as to be distinct from the visiting team. Should there be any conflict the referee will make a decision. With the exception of the goalkeepers, all players shall wear a standard team uniform only, with a clearly visible number. Players may wear long sleeve shirts or sweat shirts under their jerseys provided that all players on the team wearing such shirts shall wear shirts of the same color. Players may wear compression shorts, biking shorts or tights under their uniform shorts provided that such shorts or tights are the same color as the team's uniform shorts. Logos, trademarks, emblems or any other insignia expressing, promoting or otherwise symbolizing alcohol, tobacco, or controlled substances (drugs) are specifically prohibited.
- H No player with a bleeding or oozing wound or wearing blood-soaked clothing, as determined by the referee, shall be allowed to take part or to continue playing in any match. A wound has to be adequately covered and blood-soaked clothing has to be exchanged before the player can be allowed to take part in the match. Use of blood by a player as a means to assault another person shall be punished as serious foul play/violent conduct.
- I In the event that the home team fails to make the field required by these Regulations available for the match in a timely manner, the visiting team shall have the right to require that the match be rescheduled as a home match for the visiting team. Such rescheduling shall not result in an exchange of home and away matches between the teams; rather it will result in the loss of a home match for the originally scheduled home team and an additional home match for the original visiting team.



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

### Article VIII - Referees

- A Referees officiating DISTRICT IV matches are expected to be thoroughly familiar with the rules that govern District play. The District administration recommends that the referees confer briefly with coaches prior to each match to be advised of the League's specific rules.
- B Referees are expected to be on time for matches in order to conduct credentials and safety inspection prior to team warm-up. The pre-match inspection should be specifically limited to credentials and safety. "Lecturing" on the rules of the match should be avoided
- C Referees shall inspect each player's equipment before the start of play or before any player will be permitted to play in the match. Players wearing orthopedic casts, braces (metal, carbon fiber, hard plastic and like devices) or any item considered by the referee to be dangerous to themselves or other players shall not be eligible to participate in the match. Players wearing eyeglasses or sport goggles shall be permitted to play in District matches.
- D District matches should be officiated by 3 current USSF referees, holding a license of grade 8 or better. A minimum of 1 currently licensed referee and 2 club linesmen is acceptable for age groups U9 through U15.

In the absence of assigned officials, the following solution priority is to be adhered to:

- D.1 Responsibility for all referee assignments lies with the club whose team is hosting any particular match. In the event the visiting team was to provide 1 or more officials as a result of disciplinary action or agreement prior to a match, the visiting team will be considered to be the hosting team, and vice versa, for sake of this paragraph D.
- D.2 THREE match officials are needed for all District matches; they will exercise the Diagonal System of Control. The officials shall be QUALIFIED referees, i.e. currently licensed, adequately EXPERIENCED, and PHYSICALLY FIT FOR THE MATCH LEVEL they are going to officiate. Licenses for the prior year are considered valid through the end of the winter season of any year, for the sake of these rules.
- D.3  
No match can be rescheduled for the lack of a qualified referee.  
(see Article VI.A for valid reasons for rescheduling a match.)
- D.4 The right of the center referee to dispense with the services of a assistant referee under the provisions of Law VI of the FIFA Laws of the Game is not affected by any of the procedures stated in this paragraph D.
- D.5 Match officials assigned to the match should not be affiliated with either team through personal relationship or functional role. Any affiliation of officials with a team, whether they are assigned to officiate or stepping in under one of the provisions below, must be disclosed to the other team before the start of the match.



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- D.6 In case an assigned referee or assistant referee is determined to be affiliated with the hosting team, the visiting team has the right to nominate a qualified referee of their own choice who is present at the site, for the role in question. This referee may be affiliated with the visiting team only if no unaffiliated, qualified referee is available to officiate in the match.
- D.7 In case the assigned referee or assistant referee did not show up in time to start the match as scheduled, the visiting team has the right to assign an unaffiliated, qualified referee for each open position. A qualified referee who is affiliated with the visiting team shall officiate under this rule only if no unaffiliated, qualified referee from the hosting Club is available.
- D.8 In case the visiting team does not make use of option under Section 6 or 7 an otherwise qualified referee who is affiliated with the hosting team will be permitted to officiate as center referee or assistant referee.
- D.9 In case the roles of the 3 officials cannot all be filled with qualified referees following the procedures in Section 1 through 8 the coaches must agree upon a solution. In working out the solution any willing, unqualified person from the visiting team will have priority over a willing unqualified person from the hosting team for each of the 3 officiating roles.
- D.10 In the event that a previously assigned official appears after a match commenced with an alternative official, the alternative official may complete the match upon agreement of both coaches.
- D.11 Failure of the hosting club to provide 3 qualified officials for a match who are not affiliated with the hosting team shall be noted on the match report prior to the start of the match, and the Match Secretary shall inform the Disciplinary Committee of this matter. The Disciplinary Committee may impose sanctions against the hosting club in such a case. Failure to obey applicable procedures 1 through 8 may result in disciplinary action against the perpetrating party, including but not limited to forfeit of the match in question. A complaint form for this purpose is provided in Appendix I. Qualified assistant referees shall be assigned with experience appropriate for the matches to which they are assigned.
- E The referee's judgment with regard to the physical conditions of the field and its acceptance for play, to the actual happenings and occurrences related to the conduct of the match and those responsibilities and powers granted him/her by the "Laws of the Game" shall not be challenged.



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

### **Article IX - Player Passes, Coaches Passes and Match Cards**

- A The referees shall verify the identity of each player and coach with his/her player pass. The referee shall collect the passes of all players and coaches who will be participating in the match. Any player who does not have a valid player pass shall not play in the match. Any player whose name is not entered on the match card shall not play until their name has been entered.
- B A valid, laminated player pass shall be an approved USYSA player pass with all information filled in, including the team name and player's signature. The player's current photo shall be laminated to the card and stamped by the District Registrar or District Commissioner.
- C If a player participates in a match without a valid player pass and is not on the official team roster, or such player is otherwise ineligible to play, the player's team shall forfeit the match. Other disciplinary action may be imposed by the District on the player and/or the coach. All allegations relating to the use of ineligible players shall be addressed to the District Disciplinary Committee.
- D The coach of the home team shall provide the match card to the visiting team prior to the start of the match, signed by officials of each team and with proper portions filled out. The visiting team shall complete their portion of the card and give it to the referee prior to the start of play. Both coaches are responsible for ensuring that Match Secretary's name and address appear on the match card.
  - D.1 Any player(s) or team official(s) who did not play in the match because of a suspension should be so noted on the match card and initialed by the referee. It is the coach's responsibility to make sure this has been done.
  - D.2 The names of all team players with jersey numbers must be listed on the match card. Players not expected to play for any reason must have a line drawn through their names by the team official prior to presenting the match card.
- E For each team, an adult with a valid team official's pass for the team playing shall be present and responsible for his/her team during the entire match, and he/she shall sign the match card.
- F Any coach who plays a player that is not properly registered with his or her team will be subject to disciplinary action, which may include suspension.



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

### Article X – Coaching

- A Coaching from the touchline, i.e. giving directions to one's own team on points of strategy and position, is permitted provided:
  - A.1 No physical or mechanical devices are used
  - A.2 The tone of voice is informative and not abusive.
- B No coaching by anyone may take place anywhere but at his/her own bench area during the match. A team's bench area shall be that area 1 yard away from the touchline and extending 10 yards in each direction from the halfway line. If both teams locate their bench area on the same side of the field due to existing adverse conditions, then each bench area shall be limited to that area 1 yard from the touchline and extending 20 yards in one direction from the halfway line, in different directions for each team.



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

### **Article XI – Substitutions**

- A Players may be substituted only at the following times:
  - A.1 Prior to a throw-in for the substituting team
  - A.2 Prior to a goal kick by either team
  - A.3 After a goal by either team
  - A.4 After an injury when the referee has stopped play, by either team
  - A.5 At half time
  - A.6 When the referee has stopped play to caution a player, only the cautioned player may be substituted.
- B The number of substitutes shall be unlimited. Any player removed from the match may re-enter the match an unlimited number of times, at a stoppage of the match as specified.
- C Substitutes shall enter the field only at the halfway line on their team's side of the field, and only when the referee has signaled the substitute to come onto the field. Players must leave the field at the halfway line on their team's side of the field unless the referee has signaled or has given concurrence for a player to leave the field elsewhere.



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

### **Article XII – Goalkeepers**

- A Charging the goalkeeper shall not be permitted at any time when the keeper is in his/her own Penalty Area, whether or not the keeper has possession of the ball. Charging the goalkeeper consists of intentional or avoidable contact with the goalkeeper by an opposing player.
- B An opposing player shall not attempt to play the ball while the goalkeeper has possession of the ball.



# California Youth Soccer Association North District IV - Procedures, Rules and Regulations

## Article XIII - Disciplinary Authority

### A COMPOSITION:

- A.1 The District's Disciplinary Committee shall be composed of 7 members: 6 active voting members and 1 alternate as follows:
  - A.1.a The Chairperson, appointed by the District Commissioner.
  - A.1.b The District's Chief Administrator
  - A.1.c The District's 4 Administrators (AF-I, AFB-III, AFG-III, AFBG-IV)
  - A.1.d One alternate appointed by the Chief Administrator.
- A.2 The Disciplinary Committee shall serve at the pleasure of the District Commissioner . In the event that a meeting of the Disciplinary Committee is required under the provisions of these Regulations and six members (including the alternate) of the Committee are unavailable to meet in a timely manner, and/or disqualified from participation in the matter to come before the Committee, the District Commissioner and the Committee Chairperson shall have authority to appoint as many ad hoc members to the Committee as may be required to reach a total of 3 members available for such meeting. Three are needed to make a quorum.
- A.3 No one, other than participating committee members, may attend a committee meeting unless invited by the Chairperson.
- A.4 No member of the committee shall vote on issue(s) involving his/her club.
- A.5 Alternate will become a voting member only if and when a designated active member is unable to serve or if there are issue(s) involving a committee member's club.



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

### B RESPONSIBILITIES:

The District Disciplinary Committee shall be responsible for administering all matters of disciplinary actions resulting from participation in any CYSA North or District IV sanctioned activity as they may relate to players, coaches, rostered players, teams and District officials affiliated with District sponsored playing league. These sanctions and penalties may be, but are not limited to:

- B.1 Suspension of any rostered player, coach, team assistant or any team official from participating in this District's activities or matches for a specified period of time.
- B.2 Special assignment of referees to home matches or allowing visiting teams to bring their own currently licensed referees.
- B.3 Allowing scheduled "visiting teams" to provide the field without any effect on the rest of the scheduled home and visiting designations.
- B.4 Forfeiture of any District matches already played.
- B.5 Suspension of the team from participation in District activities and District matches for any portion of the District's currently scheduled season with all matches scheduled during the period of suspension being declared a forfeit.
- B.6 Suspension of a team from participation in the District's activities and/or League matches for all or any portion of a playing season.
- B.7 Declaring a team not to be in good standing and requesting that they be ineligible to play in tournaments, State Cup, Association Cup or other play.
- B.8 Within 48 hours of disciplinary action, the District Disciplinary Committee Chairperson shall advise the appropriate Administrator and the Match Secretary responsible for the affected team of all disciplinary action taken by the District Disciplinary Committee and/or its Chairperson.

### C PROTESTS AND APPEALS:

Composition: The District's Protest and Appeals Committee shall be composed of a Chairperson appointed by the District Commissioner . The Chairperson will appoint 3 non-permanent committee members to hear each individual appeal. Protests and Appeals shall be governed by ARTICLE XIX of these Procedures, Rules and Regulations. The Appeals Committee will not include any members of the presiding District Disciplinary Committee.

### D MEETINGS:

The committee shall meet as necessary. Meetings, however, need not occur if not required. The Chairperson shall try to provide a minimum of 1-week notice before any meeting. The time and place of the meetings shall be determined by the Chairperson. If prompt action is necessary, the District Commissioner and the District Disciplinary Chairperson may conduct a vote by phone. Further, the District Commissioner and District Disciplinary Chairperson may agree to call a special meeting in case of an emergency.



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

### E CONFIDENTIALITY:

No names shall be disclosed outside of the District Disciplinary Committee and District Board meetings except in case of appeal and as minimally necessary to affect the discipline. This does not apply to notice of the result of disciplinary action. Proceedings and discussions are not to be disclosed outside the committee meeting. Exceptions occur in the case of appeals.



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

### Article XIV - Disciplinary Action Definitions and Procedures

#### A DEFINITIONS:

- A.1 A "**WARNING**" may be given to a player, coach or other team official by the referee in order to indicate to that person that their conduct is not proper. The "warning" is given on an informal basis and can be given while the match is in progress. The person warned is thereby placed on notice that further improper conduct may result in a more serious and formal action by the referee.
- A.2 A "**CAUTION**" is administered by the display of a yellow card directed to an offending player during a stoppage in play after the incident has occurred. It is a formal statement to a player that he or she is guilty of intentional misconduct and that any further misconduct requiring a "caution" will result in being shown another yellow card, immediately followed by a red card, and sent off from the match. Coaches and other team officials will be dealt with in similar fashion but without the display of cards.
- A.3 A "**SEND OFF**" is administered by the display of a red card directed to the offending player during a stoppage in play after an incident has occurred. It is a formal statement to the player that he or she is being sent off from the match. A player who has been sent off may not be substituted for during the rest of the match. Coaches and team officials will be dealt with in similar fashion but without the display of a card.
- A.4 A "**SUSPENSION**" means the temporary withdrawal of rights and privilege, such as the right to play, coach, or otherwise administer or participate (directly or indirectly) in soccer, and the suspension is for the entire term of the suspension with all rights and privileges withdrawn unless specifically stated otherwise by the suspending authority (US Youth Soccer Rule 101 section 2, item 8).

The temporary withdrawal of rights and privilege extends to all teams to which the suspended individual is affiliated.



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

### B **PROCEDURES:**

#### B.1 **REFEREES:**

- B.1.a If a player is given a caution, the referee is required to record the player's name, team name, jersey number, and registration number on the match card with a brief description and the time of the incident. A coach or team official guilty of misconduct shall be verbally notified by the referee that they have received a caution with a reason noted on the match card. The player receiving a caution may be substituted at that time.
- B.1.b Should a send-off be necessary, the referee is required to record the player's name, jersey number and registration number, or the coach or other team official's name, on the match card with a brief description of the incident. The referee shall retain the player's pass or team official's pass and the match card. The person being sent off shall be verbally notified of the send-off and the reason. The referee shall, within 24 hours of the match, send the player's pass, and/or the team officials pass, the match card, and a CYSA North Send Off Report detailing the incident to the District Disciplinary Chair.

#### B.2 **MATCH SECRETARIES:**

- B.2.a The Match Secretary will forward to the District Disciplinary Chairperson any pertinent information concerning the cautioning of a coach or team official within 24 hours of receipt.

#### B.3 **DISCIPLINARY CHAIRPERSON:**

- B.3.a The District Disciplinary Committee Chairperson will notify the appropriate Competitive League Administrator within 48 hours of the decision on the CYSA North Send Off Report, or information concerning the cautioning of a coach or team official of a disciplinary decision.
- B.3.b The District Disciplinary Committee Chairperson will prepare a monthly "Disciplinary Report" for distribution at the monthly Competitive League meeting. League and team summaries will be provided. On a bi-monthly basis, summaries by player will be provided to individual clubs regarding their players, coaches and team officials.
- B.3.c The District Disciplinary Committee Chairperson will attempt to notify the coach of any disciplinary decision and penalty within 48 hours of the decision, and will make arrangements with the appropriate Club Representative to return the player pass after the suspension is served.

#### B.4 **TIME PROVISIONS:**

- B.4.a The time periods stated in these Procedures, Rules, and Regulations for Match Secretary, District Disciplinary Chairperson, or District Disciplinary Committee notification or decision are mandatory. Failure to comply with these set periods in itself, however does not constitute alone a valid reason to overturn a decision or imposed disciplinary action.



# California Youth Soccer Association North District IV - Procedures, Rules and Regulations

## B.5 **APPEALS:**

- B.5.a Any disciplinary decision may be appealed to the League's Protest and Appeals Committee. Appeals are governed by the provisions of ARTICLE XIX of these Procedures, Rules, and Regulations.



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

### Article XV - Guidelines for Disciplinary Action

- A The District Disciplinary Chairperson shall have the authority to impose discipline on a rostered player consisting of a suspension, with or without probation, of no more than 2 League matches.
- B The District Disciplinary Chairperson shall have the authority to impose discipline on a rostered team official consisting of a suspension, with or without probation, of no more than 4 League matches.
- C Proposed disciplinary action against a player for **3** or more matches shall be referred to the District Disciplinary Committee for determination of the sanction.
- D Proposed disciplinary action against a team official for **5** or more matches shall be referred to the District Disciplinary Committee for determination of the sanction.
- E Proposed disciplinary action against a team regardless of the duration shall be referred to the District Disciplinary Committee for determination of the sanction if any.
- F In all incidents resulting in suspension or other disciplinary action, a notice detailing the disciplinary action shall be email to the President and Competitive Director of the league of registration. Additional notification will also be sent to the President and Competitive Director of the league of registration by USPS for the purpose of informing the offending parties. All other concerned parties, including but not limited to, league officials, match secretaries and other club representatives shall be notified by the league of registration.



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

### Article XVI - Offenses and Punishments

The District Disciplinary Committee and District Disciplinary Chairperson shall act on disciplinary matters and shall have discretionary powers in determining the degree of penalties to be applied to players and team officials. The penalties stated below are guidelines for the punishment for the first offense. The penalties may be increased or decreased according to the circumstances. The penalties may be imposed for conduct occurring before, during or after a match. The guideline penalties do not include the match in which the offending conduct occurred. Penalties for second and subsequent offenses will be greater than those for first offenses. In addition, if circumstances warrant, a team as a whole may be subject to penalties. Coaching serving suspensions may not participate in matches for that team or any other team until full suspension has been served.

#### A **VIOLENT CONDUCT OR SERIOUS FOUL PLAY BY PLAYER:**

- A.1 Violent conduct or serious foul play, including, but not limited to, denying opponent of obvious goal scoring opportunity by the commission of a foul other than by intentionally handling the ball.
  - A.1.a Suspend for 1 to 3 matches
- A.2 Denying opponent obvious goal scoring opportunity by intentionally handling the ball.
  - A.2.a Suspend for 1 match.
- A.3 Attempting to fight or strike (including spitting at) another person.
  - A.3.a Suspend for 2 to 4 matches.
- A.4 Fighting.
  - A.4.a Suspend for 3 to five 5 matches.
- A.5 Pushing or striking (including spitting at) a coach or other team official.
  - A.5.a Suspend for four 4 to 5 matches.
- A.6 Pushing, striking (including spitting at), or physically attacking a referee, assistant referee, or official.
  - A.6.a Automatic 1-year suspension and referral to the CYSA BOD.



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

- B OFFENSIVE, INSULTING OR ABUSIVE LANGUAGE OR GESTURES BY PLAYER:**
- B.1 Foul or abusive language or gestures.
    - B.1.a Suspend for 1 to 3 matches.
  - B.2 Taunting or mocking by word or action a player, referee, assistant referee, team official, or spectator.
    - B.2.a Suspend for 1 to 3 matches,
  - B.3 Offensive, insulting or abusive language or gestures directed at referee or assistant referee.
    - B.3.a Suspend for 2 to 4 matches.
  - B.4 Threatening, by word or action, a referee, assistant referee, team official, or spectator.
    - B.4.a Suspend for 3 to five 5 matches.
  - B.5 Offensive, insulting or abusive language containing racial epithets or ethnic slurs.
    - B.5.a Suspend for 1 to 3 matches in addition to any penalties otherwise imposed.
- C ENTERING FIELD TO COMMIT MISCONDUCT:**
- C.1 A substitute player entering the field to commit violent conduct.
    - C.1.a Double the penalty that would have been imposed on a player who had been allowed on the field.
- D PERSISTENT MISCONDUCT AFTER A CAUTION BY PLAYER:**
- D.1 Persistent misconduct after having been caution and shown the yellow card
    - D.1.a Suspend for 1 to 3 matches.
- E PLAYER MISCONDUCT IN CONSECUTIVE MATCHES:**
- E.1 If the Same or different members of the same team being sent off the field of play and shown the red card for violent conduct twice within 4 consecutive matches.
    - E.1.a Suspend coach for 1 match.
  - E.2 If a rostered player has committed a violation of the District IV Code of Conduct (see appendix III) twice within 3 consecutive matches.
    - E.2.a Suspend player for 1 match.
    - E.2.b Place the coach on probation for 1 match.
  - E.3 If the Same or different rostered player of the same team committed a violation of the District IV Code of Conduct (see appendix III) three times within 3 consecutive matches.
    - E.3.a Place all players on probation for 1 match.
    - E.3.b Place the coach on probation for 3 matches.



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

### F **MISCONDUCT BY COACH OR OTHER TEAM OFFICIALS:**

Coaches and all team officials are reminded that they are responsible for the conduct of their sidelines. A coach may be cautioned or sent off based on the conduct of the sidelines regardless of whether the coach or other team official participated in or encouraged the conduct. When sent off the field of play a coach must immediately and completely leave the vicinity of the field. The suspension of a coach or team official applies to all coaching activities for that individual.

- F.1 Coaches or other team official when sent off from the field of play for an infringement of the Laws of the Match shall have 2 matches added to the suspension that would normally be levied against a player for a similar infringement.
- F.2 Receipt of a caution
  - F.2.a Probation for 5 weeks.
- F.3 Being sent off.
  - F.3.a *Appropriate suspension, plus probation for 1 year.*
- F.4 Playing or attempting to play an ineligible player, including a player on suspension.
  - F.4.a *Suspend for 3 to 5 matches, for each incident, plus 1 year probation.*
- F.5 Coach or team official, but not player, attending match while on suspension.
  - F.5.a Suspension for an additional five matches for each incident.
- F.6 A coach or other team official who commits a violation of the District IV Code of Conduct (see appendix III).
  - F.6.a Probation for 5 matches.
- F.7 A coach or other team official who commits a violation of the District IV Code of Conduct (see appendix III) while on probation.
  - F.7.a Suspend for 1 match.
- F.8 A coach or other team official who commits three violations of the District IV Code of Conduct (see appendix III) while within a 10 week period.
  - F.8.a Suspend for 3 matches.
  - F.8.b Probation for 1 year.
- F.9 Any team official, as defined in 3:02:07 of the **CYSA** Constitution, who is sent off for violating of article XVI.B.2, XVI.B.3 or XVI.B.4 above, and the referee, assistant referee or fourth official is a “youth” as defined by section 3:03:01 of the **CYSA** Constitution,
  - F.9.a That team official shall have 1 match added to the suspension.



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

### G **PROBATION:**

- G.1 The disciplinary chairperson or committee shall have the authority to place a player on probation for the same period as the guideline penalty. If an individual on such probation is sent off during the probationary period, the full penalty for the more serious offense will be applied and no appeal will be allowed.
- G.2 Coach or team official receiving a caution while on probation for a caution.
  - G.2.a Suspend for 1 to 2 matches plus probation for the remainder of season
- G.3 Coach or team official being sent off while on probation for a caution.
  - G.3.a Suspend for 3 to 5 matches plus probation for 1 year.
- G.4 Coach or team official being sent off while on probation for a send-off.
  - G.4.a 1 year suspension.

### H **TOURNAMENT AND INTER-DISTRICT MATCHES:**

If, in the opinion of the District Commissioner, additional punishment is warranted for a send-off in tournament or inter-district play and the District Commissioner refers the matter to the League for further action

### I **GENERAL:**

- I.1 Suspensions shall carry forward into the next season and, if necessary, the next playing year.
- I.2 Suspensions from League matches shall affect eligibility for tournament play. Players, coaches, and team officials suspended from League matches may not participate in tournament competition prior to completing their suspension. If a player or coach is suspended for 1 or 2 matches of a tournament, arrangements must be made with the Disciplinary Chairperson to take the pass but obtain proof from the tournament referee or administrator that the required suspension has been served.
- I.3 Any player being cautioned (Yellow Card) for the third time in any CYSA North sanctioned event will be automatically suspended from the team's next match, for which there is no appeal. Suspensions will result for each accumulation of 3 yellow cards or official cautions during the season. Should a second caution in the same match result in a send-off, neither caution of that match will be counted as one of the accumulated yellow cards or official cautions.



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

### **Article XVII - Notification of Match Results**

- A Upon completion of the match, the referee shall check the match card for accuracy before signing his/her name. This card will be the official report of the match including the official score and any incidents that may have occurred.
- B If a send off has occurred during a match, the referee shall retain possession of the sent off player's or team official's pass after the match and shall send it, along with the CYSA-N Send Off Report and match card, to the District Disciplinary Chairperson within 24 hours.
- C The winning coach, or home coach in case of a tie match, has the responsibility to take possession of the match card from the referee, to check that all the information on it is correct, and to mail it to the appropriate Match Secretary within 48 hours. If the match card has not been received by the Match Secretary within ten (10) days of the date of the match played, the Match Secretary, with the approval of appropriate Administrator, may deem the match a forfeit for either, or both teams.
- D Results must be reported electronically within 24 hours of the match.
- E In the event of any match not being played or completed, the referee must submit a match card correctly filled out, noting the reason. Official forfeits are assessed by the District based upon the submitted match card and other information as needed. Referees may suspend a match or refuse to start a match, but they cannot declare a match officially forfeited for any reason.
- F Forfeits shall be entered into the standings as a 0-2 loss to the forfeiting team.



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

### Article XVIII – Standings

- A Standings in a division shall be determined by standing points based on 3 points given for a win, 1 point given for a tie and 0 points given for a loss. Coaches must carefully review the standings as posted on the web-site and within 72 hours bring any questions to the attention of the Match Secretary or Administrator. If still dissatisfied, then a formal protest must be filed in accordance with Article XIX of the Procedures, Rules and Regulations.
- B In the case of a tie for first or second place awards will be provided as follows
  - B.1 When teams are tied for first place they will all receive first place awards and no awards will be awarded for second place
  - B.2 When teams are tied for second place they will all receive second place awards.
- C Additional awards may be at the discretion of Board of the Administrators.
- D Final District standings will be based on the total number of points earned for matches played by the end of the season. Should an unplayable field situation interrupt the schedule and teams have not played an equal number of games as a result, the standings shall be determined by dividing the total number of points earned by the number of matches played. The team with the higher average points earned per match shall have the higher standing.



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

### Article XIX - Protests and Appeals

#### A PROTESTS:

Protest of the results of District matches shall be decided by the Disciplinary Committee.

- A.1 Protests will be automatically denied if:
  - A.1.a They do not directly affect the final result (win, tie, loss) of the match in question.
  - A.1.b They are based on a judgment call of the referee
  - A.1.c They are based on the lack of a referee.
  - A.1.d If the match is from a playing league sponsored by affiliated league or club.
  - A.1.e If the person filing the protest is not the 'Head Coach' from one of the two teams involved in the match in question.
- A.2 A coach wishing to protest the results of a District Match or a forfeiture shall:
  - A.2.a Send a complete and detailed letter to the District Commissioner, Chief Administrator, Match Secretary, and opposing coach.
  - A.2.b The letters must be postmarked within three days after the match.
  - A.2.c Include a check for **\$50.00** from the league or club of registration for the affected team, and be payable to CYSA North, District IV, with the protest letter, to the District Commissioner. The check shall be returned if the committee decides in favor of the protest.
- A.3 The referee and the opposing coach may be asked to send a letter to the District Commissioner explaining the events and occurrences surrounding and leading up to the original decision. Where necessary, the District Commissioner may elect to elicit more information.
- A.4 Decisions of the Committee must take place within 30 days of receipt of the protest. Decisions do not take place in an adversarial atmosphere. All parties will be informed by mail of the decision.



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

### **B APPEALS:**

- B.1 Decisions of the Disciplinary Chairperson, or the Disciplinary Committee and Board of Administrators are subject to appeal to the District's Protest and Appeals Committee. Appeals can be submitted only by the head coach of the team in question, and the appeal must be in writing.
- B.2 All appeals must be addressed to the District Commissioner and must be postmarked no later than 7 days following the postmark date of the letter notifying the party to be disciplined of the decision of the League Administrator (or the aggrieved party of the result of a protest).
- B.3 Any sanction applied by the Disciplinary Committee will remain in effect until the League Protest and Appeals Committee considers the appeal. Appeals shall be decided upon within 30 days of receipt of the appeal.
- B.4 A check for \$50.00 payable to CYSA North, District IV, must accompany the letter to the District Commissioner appealing the decision of the Disciplinary Committee. The check will be returned if the appeal is upheld.
- B.5 Adverse decisions of the League Protest and Appeals Committee may be appealed to the DISTRICT IV Protest and Appeals Committee. Appeals must be directed to the District Commissioner and be received within 48 hours of notice of the decision. Appeals must be accompanied by a \$50.00 check payable to CYSA North, District IV.
- B.6 Adverse decisions of the District Protest and Appeals Committee may be appealed to the CYSA Board of Directors. Appeals must be directed to the District Commissioner and be received within 48 hours of Notice of Decision. Appeals must be accompanied by a \$50.00 payable to CYSA North.

### **C COMPLAINTS:**

- C.1 There are times when a protest is not in order but when a formal complaint should be filed. Please use a copy of Appendix I of this document to make a formal complaint regarding playing fields or referees; send a copy to the District Commissioner, the appropriate Competitive League Representative and a copy to the Chief Administrator. A formal complaint about problems with scheduling, notification or the extreme rudeness of spectators may be made by writing a letter with specific information to the Chief Administrator.

### **D ADMINISTRATIVE REVIEW:**

- D.1 All decisions of Match Secretaries respecting the administration of their age group and division may be reviewed by the appropriate Administrator either on the initiation of the Administrator or at the request of an interested party. Decisions of District Governing Board in respect to such review of Match Secretary actions and all other actions by District and Administrators (save and except for actions of the Disciplinary Committee and Protest and Appeals Committee) may be reviewed by the League's Governing Board either on its own initiative or at the request of any interested party.



# California Youth Soccer Association North District IV - Procedures, Rules and Regulations

## Article XX – Fees

Fees for each season's play shall be submitted to the DISTRICT IV Treasurer by each Club's Competitive Representative with checks drawn on League or Club accounts with the "Fee Payment Form". Failure to submit appropriate fees will place teams on a waiting list until fees are submitted.

Fees for Fall are:

- Division 1 teams: \$85.00 per team
- Division 3 and Division 4 all age groups: \$65.00 per team
- Fees for Winter to be determined.



# California Youth Soccer Association North District IV - Procedures, Rules and Regulations

## Appendix I - Comment Sheet

This form provides an opportunity for coaches to make comments about field conditions and/or referee situations at specific matches. This form is NOT to be used when filing a protest. Refer to the Procedures, Rules and Regulations for protest procedures.

Mail this form to Paul Fernbach, District 4 Competitive League Chief Administrator, 1805 2nd Ave, Walnut Creek, CA 94597. Or respond via email to: pfernbach@hotmail.com

NAME \_\_\_\_\_ TELEPHONE (\_\_\_\_) \_\_\_\_\_

ADDRESS \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

LEAGUE AFFILIATION \_\_\_\_\_ TEAM NAME \_\_\_\_\_

DIVISION: (circle please) Under \_\_\_\_\_ boys / girls Division 1 / 3 / 4

MATCH DATE \_\_\_\_\_ MATCH TIME \_\_\_\_\_

OPPONENT \_\_\_\_\_

FIELD NAME / LOCATION \_\_\_\_\_

PLEASE DESCRIBE

FIELD PROBLEMS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

MATCH OFFICIAL PROBLEMS: Arrive on time? Yes / No Two referee assts? Yes / No

Names of referees or assts:

\_\_\_\_\_  
\_\_\_\_\_

DESCRIPTION OF INCIDENT:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

### Appendix II - Fall Season Timeline

<i>Item</i>	<i>Date</i>
Division (class) I and III team applications due to league treasurer along with staff and Match Secretary nominations	
Preliminary League Divisions established by administrators for division I and III teams	
Additional information provided to administrators for division I and III teams	
Modified divisions provided via e-mail by administrators for division I and III teams	
Division I and III league division finalized and voted on by the competitive league club representatives	
Division IV team applications due	
Division I and III field and time schedule completed by clubs and provided to CYSA North District IV schedulers	
Schedules completed and published on web site	
Teams to provide "Official Roster" to their division administrator	
CYSA North, District IV Coaches meeting	
CYSA North, District IV Match Secretary meeting	
First Eligible play date	
Last eligible play date	



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

### Appendix III - District IV Code Of Conduct

Adopted by CYSA North District IV on April 24, 2006

To ensure that the principles of sportsmanship, fair play, and mutual respect among players, coaches, and other team officials registered within CYSA-North District IV, the following Code of Conduct has been established. It is the obligation of all club administrators, coaches, other team officials, players, and parents to create an environment that promotes this objective. Those who willfully violate this code jeopardize their participation in the CYSA-North District IV program.

### Coaches

Acceptance of the District IV Code of Conduct is assumed when an application for coaches or other team has been received.

The role of the coach and other team officials is one of teaching soccer skills and sportsmanship to the players. The coach and other team officials are responsible for communicating practice and game times to the players and parents. The coach and other team officials are also responsible for monitoring their own behavior and the behavior of their players and parents during practice and games. All coaches and other team officials will promote good sportsmanship, foster team camaraderie, and help participants have fun while teaching players the technical skills of soccer. Unsportsmanlike conduct by the coach or other team officials at any time will not be tolerated. Unsportsmanlike conduct includes berating or making unkind comments to a spectator, parent, player or referee that would reasonably be expected to cause substantial embarrassment to the spectator, parent, player or referee.

By submitting their application to be a coach or other team official that individual agrees to this code of conduct, and will abide by this code of conduct and acknowledges that participating in the CYSA-North District IV youth soccer program is a privilege and not a right.

Additionally each Coach and other team official will ensure that his/her conduct sets a good example for team members and spectators. To meet these responsibilities, the Coach and other team officials are expected to:

- Know the official Laws of the Game of soccer and the rules of CYSA-North, and abide by them.
- Instruct player and parents in the rules and motivate each player to compete according to the rules at all times.
- Respect the game officials at all times. Refrain from questioning their decisions or challenging their authority.
- Ensure that CYSA-North rules are followed by all players and spectators.
- Ensure that spectators of his or her team exhibit sportsmanship and maturity at all times, and assist league and game officials in maintaining control of spectators during games.
- Respect the coaches and players of the opposing team before, during, and after the game.
- Take appropriate steps to minimize scoring in runaway games.
- Teach each player, especially through personal example to be humble and generous in victory, and proud and courteous in defeat.
- Avoid conducting themselves in a manner which could be interrupted insulting, degrading, or humiliating.
- Teach and practice good sportsmanship and fair play by personally demonstrating commitment to these virtues.
- Promote the concept that soccer is merely a game, and that players and coaches on other teams are opponents, not enemies.
- Regardless for their reason in attending any CYSA-North or CYSA-North District IV sanctioned match, this code of conduct is in force and must be abided.



# California Youth Soccer Association North

## District IV - Procedures, Rules and Regulations

Remember that soccer is a game, and treat players and coaches on other teams as opponents, not enemies

### Players

Acceptance of the District IV Code of Conduct is assumed when a player registration has been received. Every player is expected to:

- Know and respect the rules of soccer, CYSA-North and CYSA-North District IV and abide by them at all times.
- Show respect and courtesy to officials and coaches by following their instructions and directions.
- Respect the game officials and refrain from addressing them or commenting on their decisions during or after the game.
- Maintain control of his/her emotions, avoiding the use of abusive or profane language, taunting or humiliating remarks, and/or gestures and physical assault upon another player at any time.
- Respect the coaches and players of the opposing team and display sportsmanship at the conclusion of a game and be humble and generous in victory and proud and courteous in defeat.
- Follow all Association rules, respecting at all times the property of others.
- Regardless for their reason in attending any CYSA-North or CYSA-North District IV sanctioned match, this code of conduct is in force and must be abided.

Remember that soccer is a game, and treat players and coaches on other teams as opponents, not enemies.

### Parents and Spectators

Acceptance of the District IV Code of Conduct is assumed when a player registration has been received. The parents' role is one of support to the players and coaches. Parents should not engage in "coaching" from the sidelines, criticizing players, coaches or game officials or trying to influence the makeup of the team at any time. Every parent and spectator is expected to:

- Learn and respect the rules of soccer and the rules of the CYSA-North.
- Show respect and courtesy to game officials, coaches, and players at all times.
- Respect the game officials and refrain from questioning their decisions or from addressing them in a loud, disrespectful, or abusive manner.
- Cheer for your child's team in a positive manner, refraining at all times from making negative or abusive remarks about the opposing team. Maintain control of your emotions and avoid actions, language, and/or gestures that may be interpreted as hostile and humiliating.
- Ensure that your child is at all games and practices at the required time or provide the coach with an appropriate excuse beforehand.
- Demonstrate appropriate gestures of sportsmanship at the conclusion of a game, win or lose.
- Teach and practice good sportsmanship and fair play by personally demonstrating commitment to these virtues.
- Promote the concept that soccer is merely a game, and that players and coaches on other teams are opponents, not enemies.
- Regardless for their reason in attending any CYSA-North or CYSA-North District IV sanctioned match, this code of conduct is in force and must be abided.